

# WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – January 6, 2022

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

## MINUTES

### 1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Members present: Jeromy Geiger, Alex Parisio, and Gina Taylor. Members absent: Michelle Knight and Lourdes Ruiz.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Jeromy Geiger.

### 2. AGENDA/MINUTES

- 2.1 Approve the Agenda for January 6, 2022.  
Gina Taylor moved, seconded by Alex Parisio to approve the Agenda for January 6, 2022.  
**AYES: Geiger, Parisio, and Taylor**  
**NOES: None**  
**ABSENT: Knight and Ruiz**  
**MOTION PASSED: 3-0-2**
- 2.2 Approve the Minutes of the Organizational and Regular Meeting of December 9, 2021.  
Jeromy Geiger moved, seconded by Gina Taylor to approve the Minutes of the Organizational and Regular Meeting of December 9, 2021.  
**AYES: Geiger, Parisio, and Taylor**  
**NOES: None**  
**ABSENT: Knight and Ruiz**  
**MOTION PASSED: 3-0-2**

### 3. PUBLIC COMMENTS - None

### 4. REPORTS

#### 4.1 **Employee Associations (WUTA & CSEA)**

**WUTA – No Report**

**CSEA – President Kathleen Morrison reported:**

- Erika Johnstone is an all-around great employee. Worked in many capacities at MES.
- Feels it would be better to reclassify both sub bus drivers instead of hiring one custodian/bus driver.
- Receiving many calls regarding COVID and what the protocols are in the District. CSEA is offering a training regarding COVID on January 11, 2022.

#### 4.2 **Associated Student Body President – President Alex McDonald reported:**

- Christmas rally was a success and lots of fun.
- Focusing on Winter Homecoming that will be held on January 28, 2022. Theme is different seasons of the year. Dress down days are as follows:
  - Monochromatic Monday – Dress up in the same color with different shades
  - Flannel Tuesday – Wear your favorite flannel
  - Snow Day Wednesday – Wear either all white or dress up in snow gear
  - Honker Thursday – Wear purple or gold
  - Class Theme Friday – Seniors-Winter, Juniors-Summer, Sophomores-Fall, Freshman-Spring
- Homecoming will be in between the Varsity Girls and Varsity Boys basketball games.
- Homecoming Friday will have a rally and closed campus, with the likelihood of holding a Senior Auction.
- Winter Ball will be held on Saturday, January 29, 2022.

#### 4.3 **Principals**

**WCHS – Emmett Koerperich reported:**

- Current enrollment is 22 students.

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- Working this semester to engage students through a modified schedule.
- Charting progress on the white board to visualize growth.
- Piloting a magnetized cell phone pouch. Students would put their phones in the pouch, and at the end of the period, the teacher will unlock the pouch.
- Liz Beck has been spending time in the classroom in order to support students.
- Bibiana McNeil, counselor, is holding life skills lessons with the students such as money management, stress management, college applications, FAFSA, etc.
- Planning field trips to engage students such as the Trades Day in Chico on January 27, 2022 and to see the play “Wicked” on April 14, 2022.

**WHS – David Johnstone reported:**

- New tardy policy took effect this semester.
- District WHS Enrollment is 485, to include 24 students on long-term independent study.
- 29 students are on short-term independent study.
- County program (SDC/Eagle) enrollment is 23.
- Students took the Map Growth test in December. Working on measuring the students’ growth from August-December 2021.
- 70% of the pigs have been delivered. Expecting the remainder of the animals soon. Trailer has arrived.
- Senior FAFSA college night will be on January 10, 2022.
- UC Davis Gear Up college tour will be on January 19, 2022.
- North Valley Trades day will be January 27, 2022.
- Winter Homecoming is January 28, 2022.
- Winter Ball is January 29, 2022.
- Winter sports are in full swing. JV boys’ basketball had to cancel a game as six players are out with COVID. Greg Kitchen had to step in and help coach the JV girls, as their coach was sick.
- Spring sports are beginning their sign ups.

**WIS – Chris Harris reported:**

- Enrollment is 312. 104, 102, and 106 students in grades 6, 7, 8 respectively.
- Attendance rates since returning from Christmas Break has been dismal. Attendance rate since the start of school is just under 95%.
- With the start of the second semester, there have been a large number of schedule changes in order to get students into intervention classes.
- On January 26, 2022, teachers will continue to work on mapping standards and pacing guides.
- E-Waste fundraiser will be held on January 22, 2022 from 9:00 a.m. to 1:00 p.m.
- Working on bringing a Career Day for the 8<sup>th</sup> graders. It will consist of a series of career days throughout the spring.
- Currently, the 7<sup>th</sup> and 8<sup>th</sup> graders eat lunch at the same time and the 6<sup>th</sup> grade eats alone. Will be changing it so the 6<sup>th</sup> and 7<sup>th</sup> graders eat lunch at the same time and the 8<sup>th</sup> grade will eat alone.
- Planning a visit to Butte College for the 8<sup>th</sup> graders later this spring.

**MES – Miguel Barriga reported:**

- Attempted to find a fourth kindergarten teacher, and interviewed three candidates; however, the team did not select one.
- NWEA MAP growth: Students were tested in early fall and then again in December. The results show positive growth for all grade levels in both ELA and math.
- Held awards assemblies on December 16, 2021.
- Staff very much appreciated the Christmas cheer and District sponsored social that was held on December 17, 2021.
- Holiday break was fantastic, but COVID has certainly affected our students and staff since returning. Struggling with substitutes but the staff is phenomenal and rallied around the needs.
- Enrollment is 597, to include 18 on independent study:
  - TK – 14
  - K – 80
  - 1<sup>st</sup> – 88
  - 2<sup>nd</sup> – 120
  - 3<sup>rd</sup> – 98
  - 4<sup>th</sup> – 101
  - 5<sup>th</sup> – 96

- Attendance rate percentage after break has been in the low 90s.
- 4.4 **Director of Business Services – Debbie Costello reported:**
  - Governor’s 2022/23 budget proposal will be released in the next few days.
  - GCOE and Glenn County school districts will be converting to a new financial system. It will be an ongoing process over the next year or so.
  - District budget development for 2022/23 is underway. Current enrollment and P-1 attendance data will help us fine tune enrollment projections. Will be meeting with site administrators in the near future to evaluate staffing and program needs for each site.
  - Working on a multitude of plans and reports for new State programs (A-G Completion, Expanded Learning Opportunities Grant, Expanded Learning Opportunities Plan, Kitchen Infrastructure and Staff Development, etc.) and COVID relief programs. This process will also include evaluation of the ELOG plan with assessment and prioritization of those activities that we will utilize ESSER funding for the next two years.
  - State timeline for completion for the 2020/21 Independent Auditor’s Report/Annual District Financial Statements were extended to 1/31/22 this year. This report will be presented during the March board meeting.
- 4.5 **Director of Instructional Support Services – No report**
- 4.6 **Director of Curriculum, Instruction & Assessment – Scott Booth reported:**
  - Working on completing the Supplement to the Annual Update to the 2021/22 Local Control Accountability Plan. This is a new report the state is requiring, providing a mid-year review of the current LCAP that provides information on the engagement on and implementation of the various state and federal relief acts that have been provided to WUSD.
  - Site administrators have completed their portion of the SARCS. Waiting on the State to provide their data.
  - Working on the formal certification of CALPADS Fall 1.
  - Working on the annual reporting for the Civil Rights Data Collection.
  - Gearing up to begin the CTE Data Reporting Survey of last year’s graduates.
  - Preparing for the upcoming state testing season, site testing schedules are being developed and are due on January 11, 2022. Next steps including training staff, beginning with Site Testing Coordinators, then to test proctors.
  - Next CIA Advisory meeting has been scheduled for January 27, 2022 at the WIS Library. Will be discussing:
    - New course adoption processes;
    - Review of testing schedules, as well as the successes of the recent NWEA Map Growth local assessments;
    - Development of a needs assessment for professional development; and
    - Eliciting feedback for the LCAP.
  - Next LCAP Advisory meeting is scheduled for January 19, 2022 at MES from 5:00 p.m. – 6:00 p.m.
- 4.7 **Superintendent – Emmett Koerperich reported:**
  - Faculty and staff had a great time at the District Christmas Social.
  - District enrollment is 1439.
  - Sites are working hard to manage the COVID situation to keep school open to in-person instruction.
  - School Nurse, Celeste Baker, attended a Glenn County Public Health Department meeting this afternoon and local guidelines are aligning with the CDC and California Department of Public Health guidelines.
    - Staff:
      - If they test positive, they must isolate for 5 days, and then test upon return. They must wear a mask for an additional 5 days while around others.
      - If a close contact, 5 days of isolation and test upon return.
    - Students:
      - If they test positive, they must isolate for 5 days, and then test upon return. They must wear a mask for an additional 5 days while around others.
      - If a close contact, 10 days of isolation and no test upon return.
  - All Health Aides will be trained to administer the testing.
  - Planning second semester activities:
    - 22/23 staffing/budget
    - A-G Completion Improvement Grant
    - Early Education Teacher Development Grant with GCOE as possible lead agency

- Pre-kindergarten planning and implementation grant
- Applying for kitchen infrastructure funds which will include training for staff
- Safety continues to be a district priority.
  - Sites are conducting or planning fire drills, intruder drills, and active shooter drills
  - Greater emphasis on COVID safety protocols to keep in-person instruction
- Management Team:
  - Finalizing evaluations
  - Monitoring instruction and feedback with progress advisor
  - Identifying staffing needs for 22/23
  - Fine tuning the district benchmark assessments
- WIS PTO will be holding a Teriyaki Bowl fundraiser on February 19, 2022.

**4.8 Board of Education Members**

**Alex Parisio reported:**

- Enjoyed the District’s Christmas Party.
- Remind staff and students to stay home if they are sick.

**Gina Taylor** - No report

**Jeromy Geiger** - No report

**5. CONSENT CALENDAR**

**A. GENERAL**

1. Approve the WUSD Obsolete Equipment List.
2. Accept donation from Kay Weller, in the amount of \$25.00, for FFA in memory of Mrs. Thurman.

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict Requests for Students #21-22-35 through #21-22-37 to attend school in the Willows Unified School District for the 2021/22 school year.
2. Approve Interdistrict Request for Student #21-22-37 to attend school in another district for the 2021/22 school year.
3. Approve the Overnight Field Trip Request for WHS FFA to attend the Officer Retreat January 13-15, 2022 in Mt. Shasta.

**C. HUMAN RESOURCES**

1. Approve the employment of Ron Bazan, Part-time Director of Student Attendance, effective November 2, 2021.
2. Approve the employment of Angelica Medrano, Yard Duty Supervisor/Crossing Guard at MES (3.9 hrs/day), effective January 3, 2022.
3. Approve the employment of Hana Lani Hanson, District-wide Independent Study, effective January 10, 2022.
4. Approve the Prep Period Buy Out for Jessie Proctor, WHS Teacher, effective January 3, 2022 – June 10, 2022.
5. Approve the extra duty assignment at WHS for Patrick Sears to supervise detention.
6. Accept the resignation of Quennita Helm, Yard Duty Supervisor/Crossing Guard at WIS, effective December 7, 2021.
7. Accept the resignation of Lisa Pence, Career Education Technician II (High School), effective January 3, 2022.

**D. BUSINESS SERVICES**

1. Approve budget revision summary.
2. Approve warrants from 12/8/21 through 12/15/21.

Alex Parisio moved, seconded by Jeromy Geiger to approve the Consent Calendar.

**AYES: Geiger, Parisio, and Taylor**

**NOES: None**

**ABSENT: Knight and Ruiz**

**MOTION PASSED: 3-0-2**

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Information)** Williams Uniform Complaints Quarterly Report. (There were no complaints.) – Information only – no action taken.

**B. EDUCATIONAL SERVICES**

1. **(Information)** School Accountability Report Cards (SARCs) for all schools: Murdock Elementary, Willows Intermediate, Willows High, and Willows Community High. Scott Booth went over the SARCs. They will be brought back to the February board meeting for approval.
2. **(Action)** Approve the WUSD ELD Master Plan.  
Gina Taylor moved, seconded by Jeromy Geiger to approve the WUSD ELD Master Plan.  
**AYES: Geiger, Parisio, and Taylor**  
**NOES: None**  
**ABSENT: Knight and Ruiz**  
**MOTION PASSED: 3-0-2**

**C. HUMAN RESOURCES**

1. **(Action)** Approve Job Description for the Custodian/Bus Driver.  
Alex Parisio moved, seconded by Gina Taylor to approve the Job Description for the Custodian/Bus Driver.  
**AYES: Geiger, Parisio, and Taylor**  
**NOES: None**  
**ABSENT: Knight and Ruiz**  
**MOTION PASSED: 3-0-2**
2. **PUBLIC HEARING:** In accord with Government Code §3547, a Public Hearing will be held at this time to allow for public input regarding the Initial Proposal (see attached) from the Willows Unified School District (WUSD) to the Classified School Employees Association #119 (CSEA) for the 2021/2022 school year.

President Geiger opened the Public Hearing at 7:50 p.m.  
There were no comments.  
President Geiger closed the Public Hearing at 7:51 p.m.

3. **(Action)** Approve the Initial Proposal from the Willows Unified School District to the Classified School Employees Association #119 (CSEA) for the 2021/2022 school year.  
Gina Taylor moved, seconded by Alex Parisio to approve the Initial Proposal from the Willows Unified School District to the Classified School Employees Association #119 (CSEA) for the 2021/2022 school year.  
**AYES: Geiger, Parisio, and Taylor**  
**NOES: None**  
**ABSENT: Knight and Ruiz**  
**MOTION PASSED: 3-0-2**

**D. BUSINESS SERVICES**

7. **ANNOUNCEMENTS**

- 7.1 Monday, January 17, 2022 is a district-wide holiday – Martin Luther King, Jr. Day.
- 7.2 The WHS Boosters Annual Fundraising Dinner will be held on Saturday, January 22, 2022, at 6:00 p.m., St. Monica’s Parish Hall.
- 7.3 Winter Homecoming is January 28, 2022.
- 7.4 The next Regular Board Meeting will be held on February 3, 2022, at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 7:52 p.m., the Board took a short recess after the Regular meeting before going into Closed Session. President Geiger will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 7:57 p.m.

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 8:23 p.m., the meeting reconvened to Open Session. President Geiger reported out:

Item 9.1: Update given to the Board.

11. **ADJOURNMENT**

Meeting adjourned at 8:24 p.m.